## Space Allocation Policy

## Department of Biochemistry and Molecular Biology

Space will be allocated according to programmatic needs and allocations will be assessed annually. Needs for changes in space allocation can be identified by the Chairperson or brought to the Chairperson through regular Faculty Advisory Committee meeting, which functions as the departmental space committee as described in departmental bylaws (sections 3.5.2.1.1. and 3.5.2.1.8). For minor reallocation, especially of space not assigned to a professor, the Chairperson will decide and advise the Faculty Advisory Committee of changes in allocations. For significant space reallocations the Faculty Advisory Committee shall be consulted before any changes are made. The Chairperson shall decide whether changes are minor, subject to review by the Faculty Advisory Committee.